

# CASTLE APARTMENTS NEWSLETTER

## Lethbridge Housing



A U T H O R I T Y

314 3<sup>rd</sup> Street South

Lethbridge, AB

T1J 1Y9

Business Office & Emergency Maintenance

(403) 329-0556

(24-hr answering service)

**THE BUSINESS OFFICE WILL BE CLOSED  
FOR THE HOLIDAY:**

**Monday October 12<sup>th</sup>, 2020 (Thanksgiving Day)**

**Wednesday November 11<sup>th</sup>, 2020 (Remembrance Day)**

**FULL RENT IS DUE ON OR BEFORE THE 1<sup>ST</sup> OF THE MONTH.  
YOU CAN NOW**

**PAY BY E-TRANSFER.**

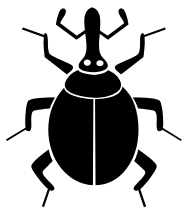
**SEND TO: [castle-ar@shaw.ca](mailto:castle-ar@shaw.ca)**



If you require assistance with referrals to other agencies,  
help with personal issues or concerns,  
you can contact Rachael, Stacey, or Zoe in the front lobby of Old Castle  
between the hours of 10:00 am—4:00 pm Monday—Friday



**Remember that Smoke Detectors must be operational at all times.  
Please call the Business Office immediately if you are having prob-  
lems with them.**



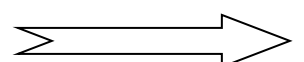
**If you notice bugs of any sort in your apartment, please report the  
situation immediately to onsite Maintenance Personnel or our  
Business Office before you take any other actions. Our Website has  
Tenant Info for Pest Control links; see [www.lethbridgehousing.ca](http://www.lethbridgehousing.ca)**



- NO Cats or Dogs on the Premises unless written approval is obtained from the Landlord.
- NO aluminum foil on Windows.
- NO unauthorized Guests.
- NO Parking of unregistered or in-operable Vehicles.



**Rentals managed by Lethbridge Housing are NON-Smoking  
Please contact Community Workers for help with or referrals to  
STOP Smoking programs.**





Parking in the Castle Apartments is available at a cost of \$25 per month and is for paying tenants only. Parking stalls are **ASSIGNED** so please only park in your designated stall.



Please be courteous to your neighbours.  
Turn your TV/radio/computer's volume down!  
Noise complaints are accepted at any time of day.



FOR GENERAL MAINTENANCE REQUESTS CALL THE BUSINESS OFFICE AT **(403) 329-0556** (24-hour answering service).



Please dispose of garbage in a proper manner. Mattresses and or furnishings left by the garbage bins or in back alleys will not be picked up by City Sanitation Workers.



No person shall carry on or operate a business in the City of Lethbridge unless they hold a valid business license issued pursuant to City bylaw. Per your Lease Agreement approval must also be obtained by Lethbridge Housing Authority. Concern in particular is business that constitutes a lot of traffic to and from the household.



If you suspect **drug or gang-related activities**, call the Crime Stoppers TIPS Line at 1-800-222-TIPS (8477) – they don't want your name, just your information!

If you have any concerns regarding your tenancy at Castle please contact DeAnna English at the Business Office.



Concerns that are in writing can be addressed more easily  
When in doubt, call (403)329-0556.



REGULAR BUSINESS OFFICE HOURS  
8:30 AM – 12:00 NOON, and 1:00 PM – 4:00 PM  
MONDAY to FRIDAY