


DECEMBER 2019
COMMUNITY HOUSING NEWSLETTER

314 3rd Street South
Lethbridge, AB
T1J 1Y9
Business Office & Emergency
Maintenance
(403) 329-0556
(24-hr answering service)

 **THE BUSINESS OFFICE WILL BE CLOSED FOR THE HOLIDAYS**
Tuesday, December 24th, 2019 up to and including
January 1st, 2020



**FROM ALL OF US AT LETHBRIDGE HOUSING,
BEST WISHES TO YOU AND YOUR FAMILY
DURING THE HOLIDAY SEASON**



*For referrals to and/or assistance from other agencies, emotional supports, help with personal issues or concerns, please contact a **Community Worker:***
Marlene Van Eden at (403) 317-4904 or Jeannette Alblas at (403) 308-2609



RENT IS DUE ON OR BEFORE THE 1ST OF THE MONTH.
Income Support and AISH cheques come to you early in December. These funds are towards your January 2019 Rent – please pay your rent with those funds as soon as possible to avoid financial difficulty in January.



When you have flu symptoms, please stay home and care for yourself. If you are ill but need to deliver documents or pay rent, call the Business Office and make arrangements to come in once you are feeling better. Take precautions! Wash your hands regularly – use hand sanitizers – sneeze into your elbow!



Rentals managed by Lethbridge Housing are NON-Smoking
Please contact Community Workers for help with or referrals to STOP Smoking programs.



**Be safe when entering or exiting parking lots.
WATCH FOR CHILDREN PLAYING!**



Smoke detectors must be operational at all times.

Please call the office if yours is broken or defective. Tenants must not disconnect or remove smoke detectors for any reason.



Any **unlicensed or inoperable vehicles** parked on the Landlord's property will be removed at the Tenant's expense. Boats, trailers, campers, or R. V's may be parked **only with prior written permission.**



To protect yourself (and others) from slips and falls, please be sure to clear away snow and ice from those areas of your residence that come under Tenants' responsibility and/or City of Lethbridge Bylaw.



Keep your windows closed in cold weather. Repairing damage from frozen pipes may be quite expensive for you! Check your Tenant's Insurance Policy for coverage.



Please ensure that your bathroom & kitchen exhaust fans are clean and free of dust or debris. A plugged duct can cause the fan to overheat and result in a fire. As many of you may already know, grease is a by-product of cooking that comes from meat, lard, oil, shortening, butter, and margarine, food scraps, baking goods, sauces, and

dairy products. When grease like these goes down the sink, it sticks to the insides of the pipes that connect to your home. It eventually coats the insides of the city's sewer pipes. It then ultimately builds up enough to completely block the sewer pipes and becomes an expensive maintenance problem to resolve. The blocked sewer pipes can cause raw sewage to back up into homes as it did in your basement.

We ask that you take the following measures to prevent this from happening again.

1. Don't pour grease down sinks or toilets.
2. Scrape grease and food scraps into the trash.
3. Pour excess grease into steel cans, let it harden, and throw in the trash.
4. Catch food scraps and other solids with the strainer in the sink drain and empty this strainer into the trash.

If you use these procedures to prevent a buildup of grease in the drains, they should not become blocked.



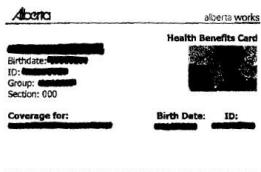
FOR GENERAL MAINTENANCE REQUESTS, CALL THE BUSINESS OFFICE AT (403) 329-0556 (24-hour answering service).

No pets will be permitted on any part of the Premises unless **prior written approval is obtained from the Landlord.**



Please provide your **Annual Lease Review** information when requested.

If you require a review of your LHA rent because your household income has changed, PLEASE provide your income records to our Business Office as soon as they are available. Also please include a copy of the Alberta Adult Health Benefit shown below and its annual renewal letter if you receive it.



If you notice bugs of any sort in your apartment, please report the situation immediately to onsite Maintenance Personnel or our Business Office before you take any other actions. Our website has Tenant Information for Pest Control links; see www.lethbridgehousing.ca

Alley Shopping and Dumpster Diving

PLEASE - at any time DO NOT gather up household items from the back alleys or out of any dumpster.

There are no guarantees that any of these items are free from insects (I.E. BEDBUGS) or any other type of critters.



Employees shall not accept fees, gifts, gratuities, or any other benefits that are connected directly or indirectly with the performance of their duties with the Housing Authority from any individuals, organizations, or corporations.

REGULAR BUSINESS HOURS

8:30 am – 12:00 noon & 1:00 pm – 4:00 pm
Monday to Friday